DAMASK COUNSELLING POLICY PAPER

It is Proposed that Damask should continue to fund a small amount of Counselling for Clients who have attended our Advice Services and appear to have problems that have not been resolved by our normal Benefits checks, Tax and Tax Credits Service.

In such cases the client will be asked if they would like to meet a Counsellor (Presently Rikki Keag). Prior to the Client being asked approval will be given by Jim and or Harold.

If they say yes, Jim will forward the client’s name and contact details to counsellor.  The Counsellor makes his own appointment and sees in client at Seymour Street premises.  In the first session the Counsellor will identify if the Client’s issues are within his area of expertise.

Counsellor retains client information on his own system and provides counselling only in the areas that he is qualified to deliver.

Currently Damask does not have any volunteer counsellors and so has retained the services of Rikki Keag on a temporary basis.  Rikki is paid £ 20 per hour by Damask.

Payment is currently made from unrestricted income although applications will be made for funding.

 Counsellor provides Jim Irwin with data on a quarterly basis.

Proposal

We continue to retain the services of Rikki Keag;-

Mr Keag to provide evidence that he holds his own Personal Indemnity Insurance.

Mr Keag to provide evidence of his qualifications and the name of his supervisor at the Health Centre.

Each Client will be restricted to a maximum of 6 funded appointments.

The service will be rationed to a maximum of 2 appointments per week.

Clients will be allowed to pay directly to Mr Keag for further appointments at £20 per hour.

Mr Keag will see all Clients in the Damask Office or other locations within the Seymour Street suite of rooms.

The Service will be regarded as temporary and will be subject to termination by decision of the Damask Board at any time.